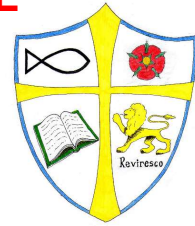


ST CHARLES' RC PRIMARY SCHOOL

Knowles St, Rishton, Lancashire, BB1 4HT
Telephone (01254) 886110
Head teacher: Mrs V Baker BA (Hons) ALCM PGCE
Email: bursar@st-charles.lancs.sch.uk
<http://st-charles.lancs.sch.uk/>



"Bring Forth Christ"

Determination Friendship Good Manners Respect Responsibility

27 June 2017

After School Club

Dear Parent/Guardian

Firstly, for those who don't already know me, let me introduce myself. My name is Mrs Diana Slater and I have recently been appointed manager of the After School Club. I will begin this role on the 1st of September 2017. Many of you will already know me as the Teaching Assistant for year 1, Breakfast Club and After School Club. My son William is in Reception, soon to be in year 1.

I firmly believe that the After School Club should be a place for the children to relax and enjoy various structured/independent activities in a happy and secure environment.

I have attached a sheet of future planned activities, which gives you an insight of what to expect from myself and the After School Club.

As you are aware we were unable to hold holiday club this summer due to lack of interest. I have attached the dates for holiday club during the next academic year, which are confirmed and will go ahead if the number of children who want to attend is sufficient.

Furthermore, as manager of the After School Club, I will continue to invoice parents directly on a weekly basis and all payments should be paid directly to the After School Club, instead of the school or Breakfast Club.

I would be grateful if payments were made promptly, in advance. There will be no change to the cost of the After School Club/Holiday Club at the current time.

I would be grateful if you could complete the attached attendance form and return as soon as possible. This form needs to be completed to ensure the After School Club is aware of the days each child will be in attendance. This is to ensure the safety of your children.



As there is a limited number of spaces at the After School Club, should your children not be booked in we may not be able to offer childcare at short notice. Should you wish to book your child in at short notice, please check with the office who will have a copy of our numbers for each night.

May I take this opportunity to thank you for all your support and assure you that should you have any issues, I will be available to discuss these at the After School Club.

Yours sincerely,

Mrs D. Slater
ASC Manager (from September 2017)
Tel: 07720972582



Attendance Form

After School Club (£7 per session*)

Please complete and return ASAP

Childs Name:

Class (in September 2017):

Autumn 1 (04/09/17- 20/10/17)	04/09- 08/09	11/09- 15/09	18/09- 22/09	25/09 - 29/09	02/10- 06/10	09/10 - 13/10	16/10-20/10
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							

**After School Club runs from 15:30 – 17:45 every day. A £5 charge will be applied for every 5 minutes a child is not picked up after this time.*

IMPORTANT!

There will be no After School Club on the following dates:

Monday 11th September

Monday 25th September

Monday 16th October



ASC Activities 2017-2018

	Monday	Tuesday	Wednesday	Thursday	Friday
STAFF	Mrs Slater Mrs Hodgson Mr Welsh	Mrs Slater Mrs Spencer	Mrs Slater Mr Welsh	Mrs Slater Mrs Hodgson Mrs Spencer	Mrs Slater Mrs Hodgson
ACTIVITIES	World Cultures - Exploring traditions form around the world. Sports with Mr Welsh*	Hobbies and Craft - Cross stitching - Sewing - Model making	Quiz Night - Focusing on topics completed around the school Sports with Mr Welsh*	Cooking and Home economics. -Cooking and baking simple dishes. - How to help at home.	Movie night.
MENU	Veggie Sticks, Bread sticks and dips. *Foods from around the world on occasions.	Afternoon tea.	Sandwiches and crisps	Cream crackers, cheese and grapes.	Hotdogs and Ice cream.

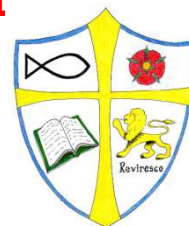
Children will not be made to partake in the main activity. Children will be given the choice to partake in the main activity for that night or play with the many wonderful new toys we have for this year.

*Weather permitting.



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27th June 2017

Holiday Club

Dear Parent/Guardian

Holiday Club dates for next year have now been agreed. It is essential that you book by Monday 2nd October as we need to know how many children are interested. If numbers are not sufficient, unfortunately we will not be able to run the holiday club. The decision as to run it or not will be made on Monday 2nd October.

Please complete the attached booking form for the holiday clubs proposed for the school year 2017-2018.

Session prices are as follows:

All day £18.00 - 8am - 5.30pm

Half day £9.00 - 8am - 12.30pm or 12.30pm - 5.30pm

If full payment is received 2 weeks in advance: £10 discount per family for full week bookings only.

A £10 deposit required when booking, with **full payment due 2 weeks** before the end of term. If payment is not made places will not be guaranteed.

Please note this deposit will be non-refundable should you cancel your child's place.

Breakfast, Lunch & snacks will be provided for full day bookings.

Breakfast & snack for Morning booking.

Lunch & snack for Afternoon bookings.

Please see attached menu. Should there be a problem with this please let me know when booking.

Yours sincerely,

Mrs D. Slater
ASC Manager
07720972582



Provisional Meal Plan for Holiday Club

Days	Breakfast 8.00 am-9.00 am	Lunch 12.30pm-1.15pm	Snacks
Monday	Cereal or Toast	Chicken Curry	Fruit/Yoghurts
Tuesday	Cereal or Toast	Sausage & Mash	Fruit/Yoghurts
Wednesday	Cereal or Toast	Chicken Burgers	Fruit/Yoghurts
Thursday	Cereal or Toast	Pasta	Fruit/Yoghurts
Friday	Cereal or Toast	Fish Fingers, Chips & Veg	Fruit/Yoghurts

Sandwiches will be available should the lunch choice be unsuitable.

Holiday Club Attendance Form 2017-2018

Child's Name:.....

Child's Class (in September 2017).....

Tick all the boxes that you require.

October half term 2017

Dates/Days	30/10/17 - 03/11/17	
Session	Morning	Afternoon
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Easter Break 2018

Dates/Days	09/04/18 - 13/04/18	
Session	Morning	Afternoon
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

